

MCINERNY FOUNDATION  
*Bank of Hawaii, Trustee*

Grant Application Information for Tuition Aid Program Support

**Tuition Aid Program - Grantmaking Policies**

Application for Tuition Aid program grants are accepted from qualified tax-exempt 501(c)(3) charitable learning institutions serving children from preschool through 12<sup>th</sup> grade throughout the state of Hawaii.

Generally, the Foundation prefers to be one of several contributors to a school's tuition aid program, expecting the school to acquire needed funds from several sources to assure the continuation of the program in the future.

*The trust document specifically excludes support to churches and organizations which proselytize, encourage theology, sectarianism, spiritualism, religion or any system of religious worship.* The Foundation does not give tuition aid to individuals; and does not provide grants for school endowments.

The Distribution Committee generally will accept only one request a year from an organization. The exception to this policy is a tuition aid program request which will be considered in addition to one other request from a school.

**NOTE:** In the interest of public causes, McInerny Foundation has long required that all directors make a personal annual financial contribution, at some level, to the support of the organization; in addition to participating in fundraising activities.

**Accreditation Policy**

McInerny Foundation Distribution Committee requires all schools submitting a request for tuition aid to be accredited by one of the following accrediting bodies:

**Schools: preschool through third grade programs, including childcare and after-school care programs:**

NAEYC (National Association for the Education of Young Children), or  
NECPA (National Early Childhood Program Accreditation)

**Schools: any or all grade levels from Pre-K through 12<sup>th</sup> grade programs; or a college/university**

WASC (Western Association of Schools and Colleges)

***NOTE: All accrediting information and verification must be included with the Accreditation & Information Form for Tuition Aid (Form A, Page 4).***

**Pending Accreditation Policy**

Requests will be accepted from schools that have received a tuition aid award in the past from McInerny Foundation, and are NOT yet accredited, **providing** the school has applied for accreditation with one of the above accrediting entities **prior** to submitting a request to McInerny Foundation. Pending accrediting information and verification must be included with the ***Accreditation & Information Form for Scholarship/Tuition Aid (forms A & B on pages 4 & 5).***

**DEADLINE: Requests must be submitted by 11:59 PM on NOVEMBER 15**

Requests for schools' tuition aid programs are normally reviewed during the first quarter of the year. There may be times due to unforeseen circumstances or unusually high volume, that a request may not be reviewed in time for the intended program/project. An average of 90 - 120 days is required to process a proposal, allowing for a possible site visit and for studying the proposal in relation to other activities of the Foundation.

*Applicants are notified in writing of the action taken on their requests. The Foundation receives more requests for assistance than its funds permit supporting; however, normally, all applications are considered, and each is acted upon according to its current and projected relative merit, provided it is in keeping with the deed of trust.*

**NOTE:** *Although not ordinarily required, an audited financial statement may be requested if circumstances warrant.*

**Contact Information for McInerny Foundation (Toll-free from Neighbor Islands: 1-800-272-7262)**

Claire Tarumoto, AVP & Grants Administrator

Email: [Claire.Tarumoto@boh.com](mailto:Claire.Tarumoto@boh.com)

Phone: (808) 694-4945