

Cottington Trust for Intellectually Gifted Children

(Bank of Hawaii, Trustee)

Grant Application Information – Program

Purpose

Dr. Frances Cottington believed that educated people could entertain themselves, entertain strangers, and entertain new ideas. Through the Cottington Trust for Intellectually Gifted Children, Frances Cottington has insured that new ideas will continue to be pursued and expanded upon for the benefit of Hawaii's intellectually gifted youth. Her desire was for the trust to support the development of programs, projects, research and scholarship grants that would ensure opportunities for intellectually gifted children to develop to their fullest potential.

Grantmaking Policy

The Cottington Trust accepts grants from qualified Hawaii nonprofit organizations with an IRS 501(c)(3) tax exemption status and classified as a public charity. The Trust provides grants to such nonprofits for developing, testing, or initiating new or time-limited programs or projects that will benefit intellectually gifted children in Hawaii who meet the eligibility criteria below.

Annually, an advisory committee, consisting of representatives from Mensa Hawaii, Hanahauoli School, and University of Hawaii - College of Education, reviews proposals for discretionary Program grants.

Grants are provided for the following:

- Projects, programs, or research devoted to intellectually gifted children (i.e. development of projects and programs that could include specialized guidance, mentoring, and counseling; educational and other kinds of social science research in connection with finding better ways to educate and/or enhance the learning skills, emotional/social adjustment, and environment of intellectually gifted children)

Eligibility Criteria of Intellectually Gifted Child

- Children ages 2 – 18
- Score of 98% or higher on standard IQ test - (*NOTE: Tests such as the Stanford Achievement Test may not be substituted for an IQ test*)
 - Preferred IQ Tests are:
 - Stanford Binet (all ages)
 - Wechsler-Bellevue (any series)
 - Merrill Palmer (preschool)
- Demonstrates financial need
- Hawaii resident

Deadline Date: Applications must be postmarked by October 1.

Application Procedure for Grants (A & B)

A. Submit four (4) completed sets of the proposal and include the following:

1. Funding Request Cover Sheet. (see page 5.)
2. Proposal Narrative (3 - 5 pages) that includes the following information:
 - Organization description: Briefly describe your organization's mission and programs.
 - Applicants must specifically describe and provide a concise summary of the program or project for which funds are needed and its response to an identified problem or need of intellectually gifted children; also explain:
 1. How your organization will implement the activity so as to make it available to children fitting the eligible criteria;
 2. How the proposed activity will benefit the target population.
 - Identify and substantiate the number of individuals the project, program, or research will serve; any specific region or locale; and/or general geographic location.
 - Statement as to qualifications of individual(s) responsible for the project, program or research.
 - Duration of activity and time period for which funds are requested
 - Statement as to how the activity and/or its outcome will be evaluated.
 - Plan for continued support if activity is ongoing.
3. A Revenue and Expense Budget for the activity (include all income sources).
4. Current list of board members with their professional or business affiliation.

B. Submit one (1) copy of the following items:

1. IRS letter advising the organization is tax-exempt under Section 501 (c) (3) of the Code, and its foundation status under 509 (a).
2. The organization's charter and bylaws, if not previously submitted or have been amended.

NOTE: Although not ordinarily required, an audited financial statement may be requested if circumstances warrant.

Mailing Address

Cottingham Trust for Intellectually
Gifted Children
c/o Bank of Hawaii, Trustee
Foundation Administration #758
P. O. Box 3170
Honolulu, Hawaii 96802-3170

Overnight Delivery Address

Cottingham Trust for Intellectually
Gifted Children
c/o Bank of Hawaii, Trustee
Foundation Administration #758
130 Merchant Street, Room 530
Honolulu, Hawaii 96813

Contact Information for Cottington Trust for Intellectually Gifted Children:

Meleen Corenevsky, Vice President & Trust Officer

Email: meleen.corenevsky@boh.com

Phone: (808) 694-4543

Fax: (808) 694-4006

Neighbor Islands call toll-free: 1-800-272-7262

(Notification of award decisions will be made approximately 60 days after deadline. Recipient organizations must submit a progress report before any additional funding request will be considered)

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Funding Request Cover Sheet (Program)

Organization Information (Must be a 501 (c) (3) tax-exempt organization)

Name: _____

Address: _____

Phone: _____ Fax: _____

Website: _____

Executive Director of applicant organization (If no ED, name of chief compensated staff person.)

Name: _____ Title: _____

Address: _____

Phone: _____ Email: _____

Contact person for this application

Name: _____ Title: _____

Address: _____

Phone: _____ Email: _____

Activity Information

Title: _____

Amount requested: \$ _____

Purpose of activity (one sentence): _____

Two signatures are required

Executive Director (Chief Compensated Staff)

Board Chair or President (Chief volunteer)

Print or Type Name and Title Date

Print or Type Name and Title Date