

Julia Temple Davis Brown Foundation
(Bank of Hawaii, Trustee)

Grant Application Information for Program

Policy

Applications for grants are accepted from qualified tax-exempt 501 (c)(3) charitable organizations in the State of Hawaii. Each is acted upon according to its current and projected relative merit provided it is in keeping with the provisions of the Trust. The Distribution Committee meets annually to consider grant requests.

Because of the limited size of the Trust and limited income available for distribution, the general policy of the Distribution Committee has been to give fewer, but more meaningful grants, rather than spreading the income in smaller amounts to more organizations.

The priority has been to the education of youth, from pre-school through high school, with emphasis on youth programs relating to culture and arts, and the environment. The committee does not give for endowments, reserve purposes, deficit financing or travel out of state, nor does it make grants to individuals.

Requests for programs involving school participation

If the request for funding supports a program that involves school or classroom participation, the applying charity must provide a list of the schools that will be involved in the program along with a few letters of support from the schools' principals or teachers who have either committed or are interested in the program. The organization must also provide us with an approximate number of students that will be involved and/or benefiting from the program.

Foundation Deadline

- **Requests – Must be submitted by 11:59 PM on April 1.**

Within six months of the deadline date, applicants will be notified in writing of the action taken on their requests. The recipient of a grant will be required to submit a narrative report specific to the Foundation's Reporting Guidelines on what has been accomplished as a result of the grant, and a fiscal accounting of the grant expenditures.

The Foundation receives more requests for assistance than its funds permit supporting. However, normally, all applications are considered, and each is acted upon according to its current and projected relative merit, provided it is in keeping with the deed of trust.

Contact Information for Julia Temple Davis Brown Foundation (Toll-free from Neighbor Islands: 1-800-272-7262)

Paula Boyce, AVP & Grants Administration Officer

Email address: paula.boyce@boh.com

Phone: (808) 694-4945